



The bank  
for business.

## Customer Action Checklists

### Bank Statement Upgrade Checklist

- Electronically save or print 2024 bank statements prior to May 16, 2024**  
(Contact your local 1<sup>st</sup> State Bank branch or banker if you require assistance)
- Look for two May 2024 bank statements**

### ATM/ Debit Card Upgrade Checklist

- Be aware of the temporary change in card limits May 16<sup>th</sup> through May 19<sup>th</sup>**  
\* **Personal Debit Card: \$500; Business Debit Card: \$1,500**
- Plan accordingly by securing additional payment methods or visiting a branch for additional cash**
- Complete a PIN based transaction between May 16<sup>th</sup> and May 23<sup>rd</sup> to ensure your PIN is correct**

### Remote Deposit Capture Upgrade Checklist

- Process deposits through existing Remote Deposit Capture prior to 5pm on Thursday, May 16<sup>th</sup>**
- Contact your local 1<sup>st</sup> State Bank branch no later than 4:00pm, Thursday May 16<sup>th</sup>, to schedule your Friday pickup via courier service.**
- Access Remote Deposit Capture through our upgraded Digital Banking platform on Monday, May 20<sup>th</sup>.**  
\*You will need your Merchant ID, username, and password for Remote Deposit Capture service to reconnect your account to your Digital Banking login. If you need assistance with obtaining the required information, contact Customer Service @ 989-275-7575.
- Training Videos coming soon to [www.1stState.Bank/Upgrade](http://www.1stState.Bank/Upgrade)**